

September 2, 2008

TO: Labor Management Advisory Council on Workers' Compensation

FROM: Diana Ferriter, Bureau Chief
Workers' Compensation Claims Assistance Bureau

RE: Course & Scope of Employment – Process Options for discussion

- 1, Provide education to employers regarding current definition of course & scope
 - a. Brochures and pamphlets
 - b. Assistance to Business Clinic (ABC) presentations
 - c. Presentations to associations upon request
 - d. Website information and Q & A on website
2. Form committee of labor and management to discuss and reach consensus regarding changes to current definition of course & scope
 - a. Use committee model similar to Licensing of Claims Examiners
 - a. Staffed by department staff
 - b. Volunteer members
3. Other options?
4. Requires motion and vote to expand scope of current LMAC Project to include work on course and scope – Refer to Charter language
5. Requires motion and vote to decide on option